

# *New Jersey Association of Planning & Zoning Administrators*

Volume 2

Issue 3



April 2009

## **BREAKING NEWS.....**

### **CONGRATULATION TO OUR OWN LOUIS RAGO, NJAPZA General Counsel**

Louis P. Rago, Esq. has been selected by New Jersey Planning Officials as an individual who has demonstrated a significant contribution to planning in the State of New Jersey. As our General Legal Counsel for over ten years, Lou has been instrumental in the growth and continued success of our Association.

Mr. Rago is also Assistant Legal counsel to the NJPO, is on the Board of Directors of the Land Use Section of the NJ State Bar Association, and is on the Adjunct Faculty of Rutgers University Center for Government Services. In the latter capacity, he is especially helpful to our membership of land use administrators, board secretaries and zoning officers, serving as mentor to many who work within the framework of the Municipal Land Use Law.

## **President's Corner**

## **Adele Lewis, NJAPZA President**

During my first year as President of the NJAPZA, I had the privilege of meeting and working with many of our dedicated members. Looking ahead, I hope to work with more of our members as we continue to grow and expand our programs. Technology often being at the forefront of our lives, jobs, and projects these days, NJAPZA will continue to seek to address the needs of our Membership through enhanced technology, as well as elimination of our paper directory. Our web-site is in the process of being revised and we hope to unveil it shortly. We hope you will find it a useful and informative tool.

Looking back to 2008, our annual luncheon at the League of Municipalities Convention in Atlantic City was a tremendous success, thanks to the tireless efforts of Dawn Wolfe, Convention Chair; to the Convention Committee; and to our guest speaker, Paula A. Franzese, Professor at Seton Hall School of Law and Chair of the NJ State Ethics Commission. Her timely and engaging topic of "Serving and Leading with Conscience" was well-received and held everyone's high interest. It was an honor to have her in our midst.

Going forward in 2009, our annual June session promises to be especially helpful and diverse. Look for further details on our website and in the mail. This session often sells out quickly, so please get your registration in as early as possible! Also ~ keep watch for some free "members only" sessions (another benefit of membership in NJAPZA)!

Many thanks to all of you for a successful and inspirational 2008; and I look forward to seeing you at our June and November sessions! As always, if you have an interest in becoming more involved in the Association, please contact President-Elect Mike Proietti regarding volunteer opportunities.

Best regards,

## Current Issues in Planning and Zoning

### East Windsor Holiday Inn

**Please save the date! *June 12, 2009.***



As NJAPZA enters its 20th year, we are excited to announce some changes to our annual event. The first change is our location; while we all have enjoyed the Cook College Campus we really have outgrown the facility. This year we are excited to announce that we will be moving to the Holiday Inn of East Windsor, exit 8 off the New Jersey Turnpike. The Education Committee has received many requests if our programs could be used for AICP credit and we are in the process of requesting that several of our sessions be considered.

We are co-sponsoring the event with Rutgers University – Center for Government Services will once again provide topics of interest for all who work in Planning and Zoning. Invited speakers for this year's event include: Barbara Casey, Esq.; Louis P. Rago, Esq., of O'Donnell McCord & DeMarzo and General Counsel to NJAPZA; Michele Donato, Esq.; Gail Hunton, Supervisor of Historic Preservation at Monmouth County; and Peter Steck, PP/AICP.

The morning will provide the keynote speaker, Judith Leblein-Josephs, consultant, trainer and motivational speaker specializing in municipal government and our regular session Case Law Update by Lou Rago. The afternoon sessions will consist of four topics which will run during both the A & B sessions in the afternoon (session A from 1:00 to 1:45 and session B from 2:00 to 2:45 – times approximate). This will allow attendees to participate in the two sessions that they find to be the most interesting and relevant. The topics tentatively being considered are: Sorry, Not My Job – issues impacting property rights, boundary law issues, neighbor v. neighbor, etc.; Historic Preservation – Going too Far?; Alternatives in Planning & Zoning in a Downed Economy – Preparing for the Next Wave and Sustainability – Is It For Your Community?

All certificate holders in attendance earn 5 credits towards the renewal of their Rutgers Certificates. The hour-long luncheon buffet affords attendees the opportunity to network and share information and relevant ideas.

We look forward to seeing you on June 12!

**Education /Certification Update**

**By: Ilene Cutroneo, Education Chair**

**Half Day Sessions**

**Right-To-Farm & Impact of the Highlands Act**

Our half day course offering to all NJAPZA members in good standing was well received that this year we are looking into offering two programs for the fall. One of the topics will pick up from last year's Right To Farm. The other topic will focus on the Impact of the Highlands Act in 2009. It is our hope to offer Right to Farm in the southern area of the state and the Highlands program in the northern portion. Right now we are looking for facilities that will accommodate these programs. If these topics are of interest and/or you are able to host the program, please contact me via email [icutroneo@princeton-township.nj.us](mailto:icutroneo@princeton-township.nj.us). Please provide your name and municipality by the end of May. Once we have speakers and the locations confirmed, more details will follow, please check our website for updates –[www.NJAPZA.org](http://www.NJAPZA.org).



**League of Municipalities**

**Continuing Education Credit**

NJAPZA's Annual Luncheon Program during the League is scheduled for Wednesday, November 18, 2009 at Trump Plaza. Keep checking our website ~ [www.njapza.org](http://www.njapza.org) ~ for updates.

We will again pre-approve additional programs being offered at the League Conference to give our certificate holders additional opportunities to accrue continuing education hours credit (CE's). Jackie Zelinka will send a letter to all certificate holders as the conference draws nearer advising of the programs and the NJAPZA representatives who will be attending them. Once the League posts its sessions, if there are any sessions, you may be interested in attending, please let us know.

Remember we are always looking for additional NJAPZA representatives to attend these sessions. Please contact me to be included on the list (at 609-924-5366.)



**Education /Certification Update**

**By: Ilene Cutroneo, Education Chair**

Please remember that YOU are responsible for tracking your CEU's and applying for the renewal of your Certificate  
As a reminder, the Continuing Education Requirements for:

Planning Board/Zoning Board Secretary Certificate

15 hours of continuing education every 5 years

Up to 5 hours of credit may be sought for administrative topics\*

At least 10 hours must be from land-use related classes, seminars or lectures

Zoning Official Certificate

20 hours of continuing education every 5 years

Up to 6 hours of credit may be sought for administrative topics\*

At least 14 hours must be from land-use related classes, seminars or lectures

Land Use Administrator Certificate

30 hours of continuing education every 5 years

Up to 10 hours of credit may be sought for administrative topics\*

At least 20 hours must be from land-use related classes seminars or lectures

\*If you hold more than one type of certificate, administrative hours from a single continuing education session may be credited toward the renewal of each certificate up to the administrative limit for each type of certificate.

Board Secretary            1 hour

Land Use Administrator   2 hours

Zoning Official             2 hours

**As a general note, request for CE approval cannot include material that is covered in the certification courses given by Rutgers or in the courses offered for Board Member Certification.**

## Message from the Regional Director

Debra Rogers, Chair

Now the snow is behind us and we are headed towards beautiful spring days! The winter had brought us many dreary days; as a result, the Executive Board was hard at work revamping our Regional/County Directorships.

There are now three directors, one for each region of the state. We have interviewed members, discussed the responsibilities and have appointed three people whom you will find are extremely knowledgeable.

In the Northern Region, the new Regional Director is Rosalind V. McLean from Teaneck. Roz will be contacting you in the near future and is looking forward to working with all of you!

In the Central Region, the new Regional Director is Pam D'Andrea from Millstone. Pam has a lot of wonderful ideas and will be contacting you in the near future!

In the Southern Region (which now includes Burlington County), the new Regional Director is Terri Bracchi from Evesham Township. Terri has been a county director for quite some time and is looking forward to working with all of you.

I would encourage you to contact your Director, get to know her and maybe offer some ideas for seminars in your region.

These women will be bringing your suggestions and concerns to me and I will be bringing them to the Executive Board. Of course, you can always contact any of us via telephone or email.

I look forward to seeing many of you at the June seminar!



Message from the Southern Division :  
Terri Bracchi, Evesham Township

Greetings!

My name is Terri Bracchi, and I have been recently appointed the Director of the Southern Division of the NJAPZA.

I am currently the Community Development Coordinator of Evesham Township and have worked for the Township for over 25 years. In addition, I have been a member of the NJAPZA since 1996 as well as the County Director since 1999.

Our group meets 4 times a year with speakers scheduled for at least 3 of the meetings. Our goal will be to cover all aspects of the many areas that make up the Southern Division with appropriate topics and speakers. The 4<sup>th</sup> meeting usually entails interaction between group members concerning problems or questions so that everyone can offer feedback and suggestions regarding how they have handled or plan to handle certain situations.

I look forward to meeting and working with new townships and members!

I can be reached via e-mail at [bracchit@evesham-nj.gov](mailto:bracchit@evesham-nj.gov).

*Southern Division  
Association Luncheon Meeting*

**New Jersey Association of Planning & Zoning Administrators**

**TO:** Association Members  
**FROM:** Terri Bracchi, Southern Regional Director  
**DATE:** April 21, 2009  
**RE:** Association Luncheon Meeting

Our regular association meeting will be held on **Tuesday May 12, 2009 at 1:30 PM at Casa Carollo Restaurant 200 Rt. 73 North at Baker Blvd. Marlton, NJ 08053, 856-797-1111.**

The fee for the luncheon will be \$25.00; this will include tax, tip and the following:

Salad, homemade Italian Bread, sodas, ice tea, coffee & tea.

**Your choice of one of the following:**

Penne Ala Vodka

Chicken Marsala

Chicken Carollo

Eggplant Parmigiana

The meal will also include a cannoli for dessert.

Our guest speaker will be Lucy Vandenberg,  
Executive Director of COAH.

The topic will be "Highlights of COAH's 3<sup>rd</sup> Round". There will also be a question and answer period.

This should be a very informative session. Please let me know as soon as possible but no later than May 7<sup>th</sup> if you will be attending. You can reach me by email at [bracchit@evesham-nj.gov](mailto:bracchit@evesham-nj.gov) or my number is 856-983-2905.

**Message from the Central Division :**  
**Pam D'Andrea, Millstone Township**

Hi, my name is Pam D'Andrea and I am the Land Use Administrator for Millstone Township in Monmouth County. In one of my past lives, I was a paralegal.

The Central Region of our Association is made up different types of communities that bring a lot of diversity to the table. Our region is urban, suburban and rural, some serviced by sewer and water and others by septic and well. The Central Region encompasses all types of terrains so our needs are all different. I hope we can find some common ground to address issues and concerns that we have.

It is difficult for all of us to take time off and travel to attend important classes and seminars. I am investigating into the possibility of having professionals teaching a live Web Seminar online that would be interactive so that we could view it from our offices or homes.

I would reach out to the Central Region of the Association and ask two questions: what are you having the most difficulty with that you would like addressed and would you have a meeting room large enough to facilitate a class or seminar?

It is Spring and during this "down" time in the economy, I have been Spring cleaning at work by closing out files, organizing our office and taking on other projects such as monitoring our easements. We have catalogued, photographed and are monitoring them. This project has encompassed all of our departments as well as several advisory groups. Most people do not realize that they have an easement on their property and what their responsibilities are concerning their easements.

Have you taken on a Spring cleaning project, let me know!

[p-dandrea@milstone.nj.us](mailto:p-dandrea@milstone.nj.us)

**Message from the Northern Division :**  
**Rosiland V. McLean, Teaneck Township**

My name is Rosiland V. McLean and I am the Northern Regional Director for the NJAPZA. I work for the Township of Teaneck as the Technical Assistant/Land Use.



My goal for our region is to make sure every Board Secretary & Zoning Officer attends the certification classes, keeps up with their CU's and has the ability to contact NJAPZA with questions or problems that may arise.

I want to organize our county to assure that we have a voice when legislation that has an impact on us is introduced so that we can state our concerns. It is important that we all work together so that we are kept abreast of any issues that may arise.

If there is anyone who would like to help me with this task, please contact me at (201) 837-4835 or [rmclean@teanecknj.gov](mailto:rmclean@teanecknj.gov).

**2009 Seminar/Annual Luncheon**

**21<sup>st</sup> ANNUAL LUNCHEON MEETING**

**November 18, 2009**

**At**

**Trump Plaza**

**The Boardwalk at Mississippi Avenue**

**Chelsea Ballroom**

Our twenty-first annual luncheon meeting will be held as indicated above during the NJ State League of Municipalities 94<sup>th</sup> Annual Conference. During this conference you will be able to attend various topics relating to Planning and Zoning.

Our league session will be held on Wednesday, November 18, 2009, in the afternoon in the Chelsea Ballroom of the Trump Plaza immediately following our luncheon. Credits will be issued to all certified Board Secretaries, Land Use Administrators and Zoning Officials for attendance.

Registration will begin at 11:30 a.m. and our luncheon will begin at 12:00 noon sharp!

We hope you can join us in November.

***Your Convention Committee:** Bonnie Imposimato, Co-Chair; Dawn Wolfe, Co-Chair; Dawn Hernandez, Adele Lewis, Rosalind Miller, Debra Rogers and Kali Tsimboukis.*



**Congratulations to All Planning Board/Zoning Board Secretaries**

**Zoning Officials & Land Use Administrators**

**Who received their certifications from Rutgers University.**



**Planning Board/Zoning Board Secretaries**

Bernadette Dugan	Lakehurst Borough
Sandra Rost	West Deptford Township
Lois A. Yarrington	Upper Pittsgrove Township
Lucia Lynch	Toms River Township
Donna P. McCutcheon	Branchburg Township
Diane Reh	Highland Park Borough
Pamela Scott-Forman	Palmyra Borough
Danielle A. Britton	Princeton Borough
Danielle Markiewicz	Plainsboro Township
Joseph F. Dunn	West Caldwell Township
Dorothy Bernice	Hasbrouck Heights Borough
Donna DiPalma	Pemberton Township
Noel S. Kayser	Old Bridge Township
Arlene E. Kazmark	West Paterson Borough
Lynda Knott	Fredon Township
Angela M. LoConte	Upper Freehold Township
Karen L. Mills Borough	Point Pleasant Beach
Debra J. Perry	Vernon Township
Daisy M. Riccardi	Millstone Township
Blanche Stuckey	Ogensburg Borough

**Planning Board/Zoning Board Secretaries** continued

Maria Varela	West New York Town
Anne-Marie Wilhelm	Hardyston Township
Wendy M. Wright	Voorhees Township
Nancy J. Spiller	Glen Rock Borough

**Land Use Administrators**

Maureen R. Donnelly	Sparta Township
Kimberly A. Bongiorno	Hanover Township
Pamela J. D'Andrea	Millstone Township
Virginia R. Kesper	Washington Township

**Zoning Officials**

Thomas M. Delia	Long Hill Township
Martin Chiarolanio	Livingston Township
Armand S. Marini III	Westwood Borough
Thomas M. Savino	Howell Township
Catherine Ann Slater	Franklin Lakes Borough
Patrick J. Stefanelli	Wantage Township

**Congratulations to All Planning Board/Zoning Board Secretaries  
Zoning Officials & Land Use Administrators  
Who received their certifications from Rutgers University.**



Zoning Officials continued

Patricia Hoover	Howell Township
Nicola Anthony Lepore	Northvale Borough
Lewis M. Ostrander	North Wildwood City
Curtis H. Webb	Orange City
Ade Afolabi	Newark City
Charles D. Diliberti	Newark City
Bonnie N. Flynn	Stafford Township
Robert A. Hudak	Cranford Township
Virginia R. Kesper	Washington Township
Kevin C. Kielt	Lakewood Township
Allison Revy	Tuckerton Borough
Anne-Marie Sillitoe	Stafford Township
Lynne Anne Tumblety	Woodbridge Township
Marc Kamp	Paulsboro Borough

Zoning Officials continued

Vito M. Marinaccio	Howell Township
Michael Wright	Clinton Township
Karen Zaborsky	Harding Township
William E. Donnegan	Hopatcong Borough
Mary Ann E. Selitto	Livingston Township
Raisa Shekhter	Howell Township

**Congratulations!**



**Return Address:**



New Jersey Association of Planning & Zoning Administrators

C/O Old Bridge Township Planning

One Old Bridge Plaza

Old Bridge, NJ 08857

MAIL TO:

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